HIKVISION

Access Control Terminal

User Manual

Legal Information

About this Document

- This Document includes instructions for using and managing the Product. Pictures, charts, images and all other information hereinafter are for description and explanation only.
- The information contained in the Document is subject to change, without notice, due to
 firmware updates or other reasons. Please find the latest version of the Document at the
 Hikvision website (https://www.hikvision.com). Unless otherwise agreed, Hangzhou Hikvision
 Digital Technology Co., Ltd. or its affiliates (hereinafter referred to as "Hikvision") makes no
 warranties, express or implied.
- Please use the Document with the guidance and assistance of professionals trained in supporting the Product.

About this Product

- This product can only enjoy the after-sales service support in the country or region where the purchase is made.
- If the product you choose is a video product, please scan the following QR code to obtain the "Initiatives on the Use of Video Products", and read it carefully.



Acknowledgment of Intellectual Property Rights

- Hikvision owns the copyrights and/or patents related to the technology embodied in the Products described in this Document, which may include licenses obtained from third parties.
- Any part of the Document, including text, pictures, graphics, etc., belongs to Hikvision. No part of this Document may be excerpted, copied, translated, or modified in whole or in part by any means without written permission.
- **HIKVISION** and other Hikvision's trademarks and logos are the properties of Hikvision in various jurisdictions.
- Other trademarks and logos mentioned are the properties of their respective owners.

LEGAL DISCLAIMER

• TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THIS DOCUMENT AND THE PRODUCT DESCRIBED, WITH ITS HARDWARE, SOFTWARE AND FIRMWARE, ARE PROVIDED "AS IS" AND "WITH ALL FAULTS AND ERRORS". HIKVISION MAKES NO WARRANTIES, EXPRESS OR

IMPLIED, INCLUDING WITHOUT LIMITATION, MERCHANTABILITY, SATISFACTORY QUALITY, OR FITNESS FOR A PARTICULAR PURPOSE. THE USE OF THE PRODUCT BY YOU IS AT YOUR OWN RISK. IN NO EVENT WILL HIKVISION BE LIABLE TO YOU FOR ANY SPECIAL, CONSEQUENTIAL, INCIDENTAL, OR INDIRECT DAMAGES, INCLUDING, AMONG OTHERS, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, OR LOSS OF DATA, CORRUPTION OF SYSTEMS, OR LOSS OF DOCUMENTATION, WHETHER BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY, OR OTHERWISE, IN CONNECTION WITH THE USE OF THE PRODUCT, EVEN IF HIKVISION HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOSS.

- YOU ACKNOWLEDGE THAT THE NATURE OF THE INTERNET PROVIDES FOR INHERENT SECURITY RISKS, AND HIKVISION SHALL NOT TAKE ANY RESPONSIBILITIES FOR ABNORMAL OPERATION, PRIVACY LEAKAGE OR OTHER DAMAGES RESULTING FROM CYBER-ATTACK, HACKER ATTACK, VIRUS INFECTION, OR OTHER INTERNET SECURITY RISKS; HOWEVER, HIKVISION WILL PROVIDE TIMELY TECHNICAL SUPPORT IF REQUIRED.
- YOU AGREE TO USE THIS PRODUCT IN COMPLIANCE WITH ALL APPLICABLE LAWS, AND YOU ARE
 SOLELY RESPONSIBLE FOR ENSURING THAT YOUR USE CONFORMS TO THE APPLICABLE LAW.
 ESPECIALLY, YOU ARE RESPONSIBLE, FOR USING THIS PRODUCT IN A MANNER THAT DOES NOT
 INFRINGE ON THE RIGHTS OF THIRD PARTIES, INCLUDING WITHOUT LIMITATION, RIGHTS OF
 PUBLICITY, INTELLECTUAL PROPERTY RIGHTS, OR DATA PROTECTION AND OTHER PRIVACY
 RIGHTS. YOU SHALL NOT USE THIS PRODUCT FOR ANY PROHIBITED END-USES, INCLUDING THE
 DEVELOPMENT OR PRODUCTION OF WEAPONS OF MASS DESTRUCTION, THE DEVELOPMENT OR
 PRODUCTION OF CHEMICAL OR BIOLOGICAL WEAPONS, ANY ACTIVITIES IN THE CONTEXT
 RELATED TO ANY NUCLEAR EXPLOSIVE OR UNSAFE NUCLEAR FUEL-CYCLE, OR IN SUPPORT OF
 HUMAN RIGHTS ABUSES.
- IN THE EVENT OF ANY CONFLICTS BETWEEN THIS DOCUMENT AND THE APPLICABLE LAW, THE LATTER PREVAILS.

Data Protection

- To protect data, the development of Hikvision Products incorporates privacy by design principles. For example, for Products with facial recognition features, biometrics data is stored in your Products with encryption method; for fingerprint Products, only fingerprint template will be saved, which is impossible to reconstruct a fingerprint image.
- As a data controller/processor, you may process personal data, including collection, storage, use, processing, disclosure, deletion, etc. You are advised to pay attention to and comply with applicable laws and regulations related to the protection of personal data, including without limitation, conducting security controls to safeguard personal data, such as, implementing reasonable administrative and physical security controls, conduct periodic reviews and the assessments of the effectiveness of your security controls.
- © Hangzhou Hikvision Digital Technology Co., Ltd. All rights reserved.

Symbol Conventions

The symbols that may be found in this document are defined as follows.

Symbol	Description
<u> </u>	Indicates a hazardous situation which, if not avoided, will or could result in death or serious injury.
Caution	Indicates a potentially hazardous situation which, if not avoided, could result in equipment damage, data loss, performance degradation, or unexpected results.
iNote	Provides additional information to emphasize or supplement important points of the main text.

Regulatory Information

Este equipamento não tem direito à proteção contra interferência prejudicial e não pode causar interferência em sistemas devidamente autorizados. Para maiores informações, consulte o site da ANATEL – **www.anatel.gov.br**

FCC Information

Please take attention that changes or modification not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

FCC compliance: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- -Reorient or relocate the receiving antenna.
- —Increase the separation between the equipment and receiver.
- —Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- —Consult the dealer or an experienced radio/TV technician for help

This equipment should be installed and operated with a minimum distance 20cm between the radiator and your body.

FCC Conditions

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:

- 1. This device may not cause harmful interference.
- 2. This device must accept any interference received, including interference that may cause undesired operation.

EU Conformity Statement



This product and - if applicable - the supplied accessories too are marked with "CE" and comply therefore with the applicable harmonized European standards listed under the EMC Directive 2014/30/EU, the RoHS Directive 2011/65/EU



2012/19/EU (WEEE directive): Products marked with this symbol cannot be disposed of as unsorted municipal waste in the European Union. For proper recycling, return this product to your local supplier upon the purchase of equivalent new equipment, or dispose of it at designated collection points. For more information see: www.recyclethis.info



2006/66/EC (battery directive): This product contains a battery that cannot be disposed of as unsorted municipal waste in the European Union. See the product documentation for specific battery information. The battery is marked with this symbol, which may include lettering to indicate cadmium (Cd), lead (Pb), or mercury (Hg). For proper recycling, return the battery to your supplier or to a designated collection point. For more information see:www.recyclethis.info

Industry Canada ICES-003 Compliance

This device meets the CAN ICES-3 (B)/NMB-3(B) standards requirements.

This device complies with Industry Canada licence-exempt RSS standard(s). Operation is subject to the following two conditions:

- 1. this device may not cause interference, and
- 2. this device must accept any interference, including interference that may cause undesired operation of the device.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radioexempts de licence. L'exploitation est autorisée aux deux conditions suivantes :

- 1. l'appareil ne doit pas produire de brouillage, et
- 2. l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

Under Industry Canada regulations, this radio transmitter may only operate using an antenna of a type and maximum (or lesser) gain approved for the transmitter by Industry Canada. To reduce potential radio interference to other users, the antenna type and its gain should be so chosen that the equivalent isotropically radiated power (e.i.r.p.) is not more than that necessary for successful communication.

Conformément à la réglementation d'Industrie Canada, le présent émetteur radio peut fonctionner avec une antenne d'un type et d'un gain maximal (ou inférieur) approuvé pour l'émetteur par Industrie Canada. Dans le but de réduire les risques de brouillage radioélectrique à l'intention des autres utilisateurs, il faut choisir le type d'antenne et son gain de sorte que la puissance isotrope

Access Control Terminal User Manual

rayonnée équivalente (p.i.r.e.) ne dépasse pas l'intensité nécessaire à l'établissement d'une communication satisfaisante.

This equipment should be installed and operated with a minimum distance 20cm between the radiator and your body.

Cet équipement doit être installé et utilisé à une distance minimale de 20 cm entre le radiateur et votre corps.

Safety Instruction

These instructions are intended to ensure that user can use the product correctly to avoid danger or property loss.

The precaution measure is divided into Dangers and Cautions:

Dangers: Neglecting any of the warnings may cause serious injury or death.

Cautions: Neglecting any of the cautions may cause injury or equipment damage.

\triangle	\triangle
	Cautions: Follow these precautions to prevent potential injury or material damage.

♠ Dangers

- All the electronic operation should be strictly compliance with the electrical safety regulations, fire prevention regulations and other related regulations in your local region.
- Please use the power adapter, which is provided by normal company. The power consumption cannot be less than the required value.
- Do not connect several devices to one power adapter as adapter overload may cause over-heat or fire hazard.
- Please make sure that the power has been disconnected before you wire, install or dismantle the device.
- When the product is installed on wall or ceiling, the device shall be firmly fixed.
- If smoke, odors or noise rise from the device, turn off the power at once and unplug the power cable, and then please contact the service center.
- Do not ingest battery, Chemical Burn Hazard.
 This product contains a coin/button cell battery. If the coin/button cell battery is swallowed, it can cause severe internal burns in just 2 hours and can lead to death.
 Keep new and used batteries away from children. If the battery compartment does not close securely, stop using the product and keep it away from children. If you think batteries might have been swallowed or placed inside any part of the body, seek immediate medical attention.
- If the product does not work properly, please contact your dealer or the nearest service center. Never attempt to disassemble the device yourself. (We shall not assume any responsibility for problems caused by unauthorized repair or maintenance.)

♠ Cautions

- This equipment is not suitable for use in locations where children are likely to be present.
- Do not drop the device or subject it to physical shock, and do not expose it to high electromagnetism radiation. Avoid the equipment installation on vibrations surface or places subject to shock (ignorance can cause equipment damage).

Access Control Terminal User Manual

- Do not place the device in extremely hot (refer to the specification of the device for the detailed operating temperature), cold, dusty or damp locations, and do not expose it to high electromagnetic radiation.
- The device cover for indoor use shall be kept from rain and moisture.
- Exposing the equipment to direct sun light, low ventilation or heat source such as heater or radiator is forbidden (ignorance can cause fire danger).
- Do not aim the device at the sun or extra bright places. A blooming or smear may occur otherwise (which is not a malfunction however), and affecting the endurance of sensor at the same time.
- Please use the provided glove when open up the device cover, avoid direct contact with the
 device cover, because the acidic sweat of the fingers may erode the surface coating of the device
 cover.
- Please use a soft and dry cloth when clean inside and outside surfaces of the device cover, do not use alkaline detergents.
- Please keep all wrappers after unpack them for future use. In case of any failure occurred, you
 need to return the device to the factory with the original wrapper. Transportation without the
 original wrapper may result in damage on the device and lead to additional costs.
- Improper use or replacement of the battery may result in hazard of explosion. Replace with the same or equivalent type only. Dispose of used batteries according to the instructions provided by the battery manufacturer.
- You can view the device License via the website: http://opensource.hikvision.com/Home/List? id=46.

Available Models

The access control terminal contains the following models:

Product Name	Model
Access Control Terminal	DS-K1T805MBWX
	DS-K1T805MBFWX
	DS-K1T805EBWX
	DS-K1T805EBFWX
	DS-K1T805MX
	DS-K1T805EX

Contents

Ch	apter 1 Features	1
Ch	apter 2 Appearance	2
Ch	apter 3 Installation	4
	3.1 Installation Environment	4
	3.2 Surface Mounting	. 4
	3.3 Flush Mounting with Gang Box	7
Cha	apter 4 Device Wiring	13
	4.1 External Device Wiring	13
	4.2 Wire Secure Door Control Unit	14
Ch	apter 5 Activation	15
	5.1 Activate via Mobile Web	15
	5.2 Activate via Web Browser	16
	5.3 Activate via SADP	16
	5.4 Activate Device via iVMS-4200 Client Software	18
Ch	apter 6 Identity Authentication	19
	6.1 Authenticate via Single Credential	19
	6.2 Authenticate via Multiple Credential	19
Ch	apter 7 Quick Operation via Web Browser	20
	7.1 Set Security Question	20
	7.2 Select Language	20
	7.3 Time Settings	20
	7.4 Administrator Settings	21
Ch	apter 8 Operation via Web Browser	22
	8.1 Login	22
	8.2 Forget Password	22
	8.3 Overview	22

Access Control Terminal User Manual

	8.4 Person Management	. 24
	8.5 Search Event	25
	8.6 Configuration	26
	8.6.1 View Device Information	. 26
	8.6.2 Set Time	26
	8.6.3 Set DST	26
	8.6.4 Change Administrator's Password	. 27
	8.6.5 Account Security Settings	. 27
	8.6.6 Online Users	. 27
	8.6.7 View Device Arming/Disarming Information	27
	8.6.8 Network Settings	. 28
	8.6.9 Event Linkage	32
	8.6.10 Access Control Settings	33
	8.6.11 Card Settings	38
	8.6.12 Set Privacy Parameters	. 39
	8.6.13 Set Smart Parameters	39
	8.6.14 PIN Mode	40
	8.6.15 Upgrade and Maintenance	40
	8.6.16 Device Debugging	41
	8.6.17 Log Query	. 41
	8.6.18 Security Mode Settings	41
	8.6.19 Certificate Management	42
Ch	apter 9 Configure the Device via the Mobile Browser	44
	9.1 Login	44
	9.2 Overview	. 44
	9.3 Forget Password	. 45
	9.4 Configuration	45
	9.4.1 View Device Information	. 45

Access Control Terminal User Manual

Appen	dix A. Tips for Scanning Fingerprint	62
Chapte	er 10 Other Platforms to Configure	61
	9.4.13 View Open Source Software License	60
	9.4.12 View Online Document	60
	9.4.11 Upgrade and Maintenance	59
	9.4.10 Fingerprint Parameters Settings	58
	9.4.9 PIN Mode	58
	9.4.8 Access Control Settings	53
	9.4.7 Search Event	52
	9.4.6 User Management	51
	9.4.5 Network Settings	47
	9.4.4 User Management	47
	9.4.3 Set DST	46
	9.4.2 Time Settings	45

Chapter 1 Features

•	night protective level. 1703 and 1808
•	Slim and flexible design with metal
•	Built-in card reader for M1/EM card
	Note
	Device supports M1 card or EM card according to different device models.
•	Supports operation by mobile App (Hik-Connect)
•	Supports AP mode, configuration via PC web and mobile web are available
	Note
	Only device supporting Wi-Fi function supports AP mode.
•	Supports multiple authentication types: card, fingerprint, PIN, and bluetooth
	Note
	Fingerprint and bluetooth functions should be supported by the device.

Chapter 2 Appearance

Refer to the following contents for detailed information of the access control terminal:

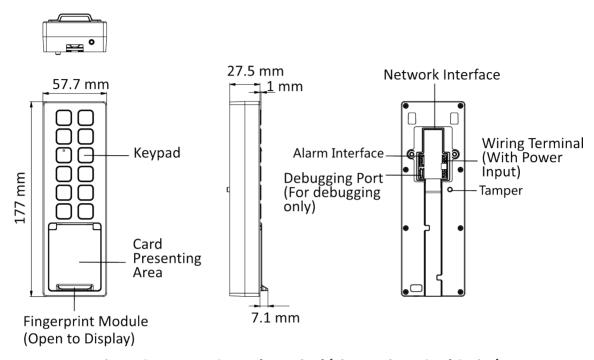


Figure 2-1 Access Control Terminal (Fingerprint + Card Series)

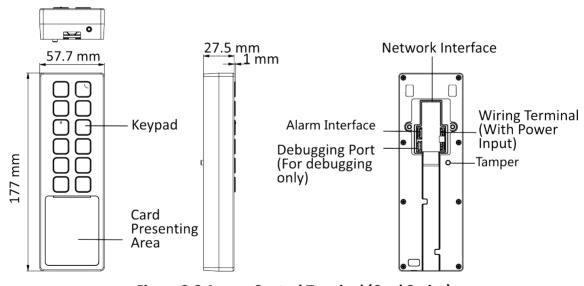


Figure 2-2 Access Control Terminal (Card Series)

iNote

The pictures here are for reference only.

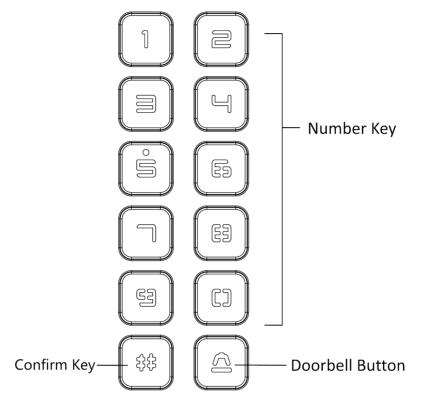


Figure 2-3 Keypad

iNote

- Key 5: Hold to enable AP mode.
- #: Press # to confirm PIN entering.

Chapter 3 Installation

3.1 Installation Environment

The minimum bearing weight of the wall or other places should be 3 times heavier than the device weight.

3.2 Surface Mounting

Steps



The additional force shall be equal to three times the weight of the equipment. The equipment ad its associated mounting means shall remain secure during the installation. After the installation, the equipment, including any associated mounting plate, shall not be damaged.

1. Install the mounting plate on the wall with 4 supplied screws (SC-KA4X22). Make sure the cables are through the cable hole.

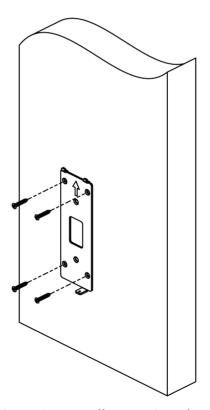


Figure 3-1 Install Mounting Plate

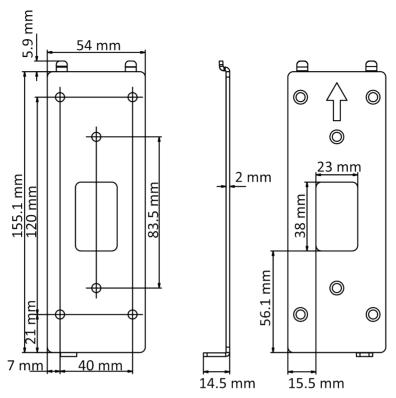


Figure 3-2 Mounting Plate Dimension

2. Remove the back panel to display the wiring area. Wire the cables and install the back panel back.

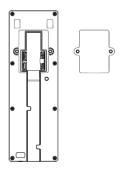


Figure 3-3 Remove Back Panel

Note

Apply Silicone sealant among the cable wiring area to keep the raindrop from entering.

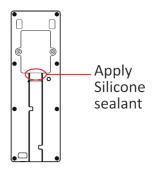


Figure 3-4 Apply Silicone Sealant

3. AAlign and hang the device with the mounting plate.

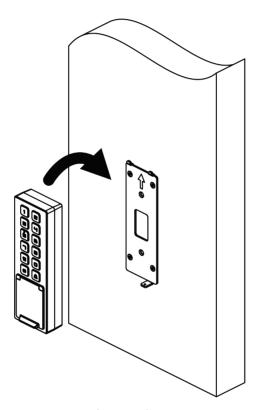


Figure 3-5 Align and Hang Device

4. Use 1 supplied screw (SC-KM3×8-T10-SUS-NL) to secure the device and the mounting plate.

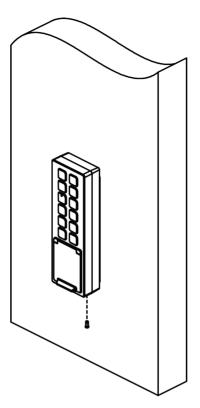


Figure 3-6 Secure Device

3.3 Flush Mounting with Gang Box

Steps

iNote

The gang box is optional. You should purchase it separately.

1. Make sure the gang box is on the wall.

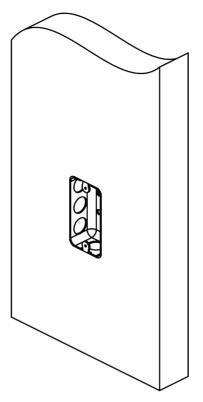


Figure 3-7 The Gang Box on the Wall

i Note

Gang box is not supplied.

2. Secure the mounting plate on the wall with 4 supplied screws (SC-KA4X22). Make sure the cables are through the cable hole.

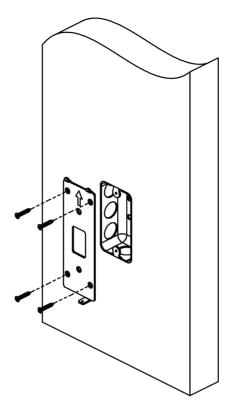


Figure 3-8 Install Mounting Plate

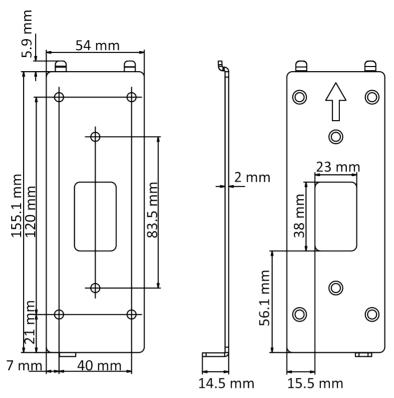


Figure 3-9 Mounting Plate Dimension

3. Remove the back panel to display the wiring area. Wire the cables and install the back panel back.

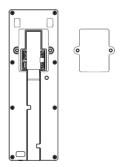


Figure 3-10 Remove Back Panel

Note

Apply Silicone sealant among the cable wiring area to keep the raindrop from entering.

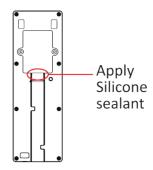


Figure 3-11 Apply Silicone Sealant

4. Align and hang the device with the mounting plate.

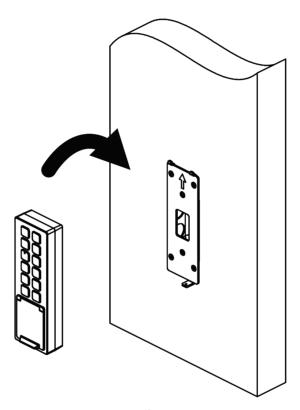


Figure 3-12 Align Device

5. Secure the device on the mounting plate with 1 supplied screw (SC-KM3X8-T10-SUS-NL).

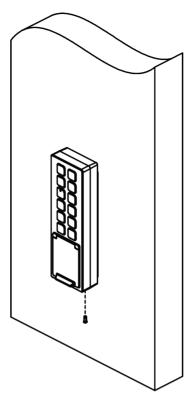


Figure 3-13 Secure Device

Chapter 4 Device Wiring

4.1 External Device Wiring

Wire the external device.

The wiring diagram is as follows.

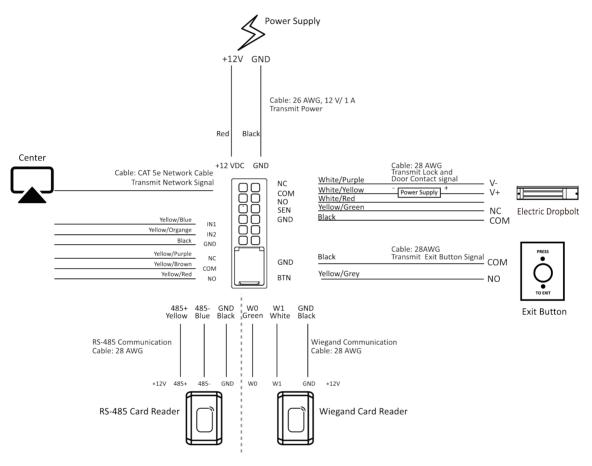


Figure 4-1 External Device Wiring

iNote

- When connecting door contact and exit button, the device and the RS-485 card reader should use the same common ground connection.
- You should set the face recognition terminal's Wiegand direction as Input to connect to a
 Wiegand card reader. If connects to an access controller, you should set the Wiegand direction as
 Output to transmit authentication information to the access controller.
- For details about Wiegand direction settings, see Set Wiegand Parameters.
- · The device and the door lock should use separate power supply.

- The suggested external power supply for door lock is 12 V, 1 A.
- The suggested external power supply for Wiegand card reader is 12 V, 1 A.
- Do not wire the device to the electric supply directly.

4.2 Wire Secure Door Control Unit

You can connect the terminal with the secure door control unit.

The wiring diagram is as follows.

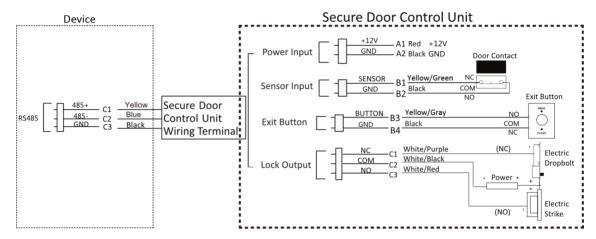


Figure 4-2 Secure Door Control Unit Wiring



- The secure door control unit should connect to an external power supply separately. The suggested external power supply is 12V, 0.5A.
- For scenarios with high safety requirement, use the secure door control unit wiring first.
- You can ask the technical support to purchase for the secure door control unit separately.
- The picture here are parts of the wiring. For details, see the secure door control unit's user manual.

Chapter 5 Activation

You should activate the device before the first login. After powering on the device, the system will switch to Device Activation page.

Activation via the device, SADP tool and the client software are supported.

The default values of the device are as follows:

• The default IP address: 192.0.0.64

· The default port No.: 80

· The default user name: admin

5.1 Activate via Mobile Web

You can activate the device via mobile web.

Steps



- After powering on the device for the first time, the hotspot function is enabled by default.
- Only the device with Wi-Fi function supports activation via AP mode.
- 1. Connect to the device hotspot with your mobile phone by entering the hotspot password. The activation page will pop up.



- If automatic pop-up failed. Enter the device default IP or enter www.acsvis.com in the browser to enter the activation page.
- For inactive devices, the device hotspot name is AP_Serial Number, and the hotspot password is the device serial number.
- The device is in the AP mode by default. The AP mode will be disabled after 30 min. Hold key 5 for 10 s to enter the AP mode again.
- After device activation, the hotspot password will be changed to the device activation password.
- 2. Create a new password (admin password) and confirm the password.



Characters containing admin and nimda are not supported to be set as activation password.



STRONG PASSWORD RECOMMENDED-We highly recommend you create a strong password of your own choosing (using a minimum of 8 characters, including upper case letters, lower case

letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

- 3. Click Activate.
- **4.** Enter **Configuration** → **Communication Settings** → **Wi-Fi** and connect to a Wi-Fi. Or edit the IP address via the mobile web, PC web browser and the client software. Edit the device IP address. You can edit the IP address via the SADP tool, PC web browser and the client software.

What to do next

Login the mobile web to configure parameters. For details, see **Login** .

5.2 Activate via Web Browser

You can activate the device via the web browser.

Steps

1. Enter the device default IP address (192.0.0.64) in the address bar of the web browser, and press **Enter**.

 $\widetilde{\mathbf{i}}_{\mathsf{Note}}$

Make sure the device IP address and the computer's should be in the same IP segment.

2. Create a new password (admin password) and confirm the password.



STRONG PASSWORD RECOMMENDED-We highly recommend you create a strong password of your own choosing (using a minimum of 8 characters, including upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

iNote

Characters containing admin and nimda are not supported to be set as activation password.

- 3. Click Activate.
- **4.** Edit the device IP address. You can edit the IP address via the SADP tool, the device, and the client software.

5.3 Activate via SADP

SADP is a tool to detect, activate and modify the IP address of the device over the LAN.

Before You Start

- Get the SADP software from the supplied disk or the official website http://www.hikvision.com/en/, and install the SADP according to the prompts.
- The device and the PC that runs the SADP tool should be within the same subnet.

The following steps show how to activate a device and modify its IP address. For batch activation and IP addresses modification, refer to *User Manual of SADP* for details.

Steps

- 1. Run the SADP software and search the online devices.
- 2. Find and select your device in online device list.
- 3. Input new password (admin password) and confirm the password.

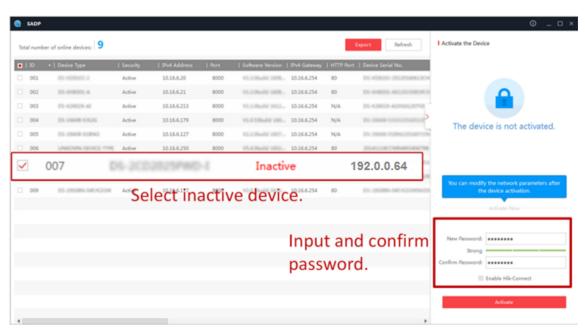


STRONG PASSWORD RECOMMENDED-We highly recommend you create a strong password of your own choosing (using a minimum of 8 characters, including upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.



Characters containing admin and nimda are not supported to be set as activation password.

4. Click Activate to start activation.



Status of the device becomes Active after successful activation.

- 5. Modify IP address of the device.
 - 1) Select the device.

- 2) Change the device IP address to the same subnet as your computer by either modifying the IP address manually or checking **Enable DHCP**.
- 3) Input the admin password and click **Modify** to activate your IP address modification.

5.4 Activate Device via iVMS-4200 Client Software

For some devices, you are required to create the password to activate them before they can be added to the iVMS-4200 software and work properly.

Steps



This function should be supported by the device.

- 1. Enter the Device Management page.
- 2. Click on the right of **Device Management** and select **Device**.
- Click Online Device to show the online device area.The searched online devices are displayed in the list.
- **4.** Check the device status (shown on **Security Level** column) and select an inactive device.
- 5. Click Activate to open the Activation dialog.
- 6. Create a password in the password field, and confirm the password.



The password strength of the device can be automatically checked. We highly recommend you change the password of your own choosing (using a minimum of 8 characters, including at least three kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you change your password regularly, especially in the high security system, changing the password monthly or weekly can better protect your product.

Proper configuration of all passwords and other security settings is the responsibility of the installer and/or end-user.



Characters containing admin and nimda are not supported to be set as activation password.

7. Click OK to activate the device.

Chapter 6 Identity Authentication

After network configuration, system parameters configuration and user configuration, you can go back to the initial page for identity authentication. The system will authenticate person according to the configured authentication mode.

0.1	Authenticate via Single Credential
	the user authentication type before authentication. For details, see <u>Set Authentication</u>
Aut	nenticate fingerprint, or card.
Fing	erprint
Ρl	ce the enrolled fingerprint on the fingerprint module and start authentication via fingerprint.
Car	1
Pr	esent the card on the card presenting area and start authentication via card.
	i Note
Th	e card can be normal IC card, or encrypted card.
If a	ithentication completed, a prompt "Authenticated" will pop up.
6 2	Authenticate via Multiple Credential
Bef Set	Authenticate via Multiple Credential ore You Start the user authentication type before authentication. For details, see <u>Set Authentication</u> ameters.
Bef Set <u>Par</u> Ste	ore You Start the user authentication type before authentication. For details, see <u>Set Authentication</u> ameters
Bef Set <u>Par</u> Ste	ore You Start the user authentication type before authentication. For details, see <u>Set Authentication</u> ameters os uthenticate any credential according to the instructions on the live view page.
Before Set Par Step 1. A	ore You Start the user authentication type before authentication. For details, see <u>Set Authentication</u> ameters os uthenticate any credential according to the instructions on the live view page. Note
Before Step 1. A	ore You Start the user authentication type before authentication. For details, see <u>Set Authentication</u> ameters os uthenticate any credential according to the instructions on the live view page.
Before Step 1. A	The user authentication type before authentication. For details, see <u>Set Authentication</u> ameters. In the user authentication type before authentication. For details, see <u>Set Authentication</u> ameters. In the user authenticate any credential according to the instructions on the live view page. In the live view page. In the previous credential is authenticated, continue authenticate other credentials.
Ste Par Ste 1. A 2. A 2. A 3.	The You Start the user authentication type before authentication. For details, see <u>Set Authentication</u> ameters. Solutions Under the user authentication type before authentication. For details, see <u>Set Authentication</u> type before authentication type before authentication. For details, see <u>Set Authentication</u> type before authentication type before authentication. For details, see <u>Set Authentication</u> type before authentication type before authentication type before authentication. For details, see <u>Set Authentication</u> type before authentication type

Chapter 7 Quick Operation via Web Browser

7.1 Set Security Question

If you forget the device activation password, you can change the password via security questions and E-mail. Set the security questions before configuration.

Click in the top right of the web page to enter the **Change Password** page.

Security Question Verification

Answer the security questions.

E-mail Verification

- 1. Export the QR code and send it to pw recovery@hikvision.com as attachment.
- 2. You will receive a verification code within 5 minutes in your reserved email.
- 3. Enter the verification code into the verification code field to verify your identification.

click **Next**. Or you can click **Skip** to skip the step.

7.2 Select Language

You can select a language for the device system.

Click in the top right of the web page to enter the **Device Language Settings** page. You can select a language for the device system from the drop-down list.

By default, the system language is English.



After you change the system language, the device will reboot automatically.

7.3 Time Settings

Click in the top right of the web page to enter the wizard page. After setting device language, you can click **Next** to enter the **Time Settings** page.

Time Zone

Select the device located time zone from the drop-down list.

Time Sync.

NTP

You should set the NTP server's IP address, port No., and interval.

Manual

By default, the device time should be synchronized manually. You can set the device time manually or check **Sync. with Computer Time** to synchronize the device time with the computer's time.

DST

Enable DST. Set the DST start time, end time and bias time.

Click **Next** to save the settings and go to the next parameter. Or click **Skip** to skip time settings.

7.4 Administrator Settings

Steps

- 1. Click in the top right of the web page to enter the wizard page.
- 2. Enter the employee ID and name of the administrator.
- 3. Select a credential to add.

 Note
 You should select at least one credential.

 1) Click Add Card to enter the Card No. and select the property of the card.

 Note
 Up to 5 cards can be supported.

 2) Click Add Fingerprint to add fingerprints.

 Note
 Up to 10 fingerprints are allowed.

4. Click Complete.

Chapter 8 Operation via Web Browser



You can login via the web browser.



Make sure the device is activated. For detailed information about activation, see Activation.

Login via Web Browser

Enter the device IP address in the address bar of the web browser and press **Enter** to enter the login page.

Enter the device user name and the password. Click Login.

8.2 Forget Password

If you forget the password when logging in, you can change the password by email address or security questions.



The function is supported when the PC/mobile phone is in the same network segment with the device.

On the login page, click Forget Password.

Select Verification Mode.

Security Question Verification

Answer the security questions.

E-mail Verification

- 1. Export the QR code and send it to **pw_recovery@hikvision.com** as attachment.
- 2. You will receive a verification code within 5 minutes in your reserved email.
- 3. Enter the verification code into the verification code field to verify your identification.

Click Next, create a new password and confirm it.

8.3 Overview

You can view real-time event, person information, network status, basic information, and device capacity.

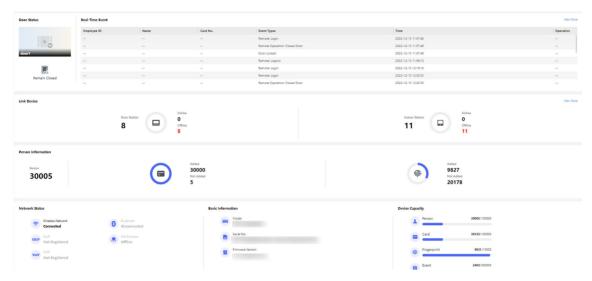


Figure 8-1 Overview Page

Function Descriptions:

Door Operation

a/a/m/m

The door operation is open/closed/remaining open/remaining closed.

Door Status

Real-Time Event

You can view the event Employee ID, Name, Card No., Event Type, Time, and Operation. You can also click **View More** to enter the search conditions, including the event type, employee ID, the name, the card No., the start time, and the end time, and click **Search**. The results will be displayed on the right panel.

Person Information

You can view the added and not added information of person, card, and fingerprint.

Network Status

You can view the connected and registered status of wired network, wireless network, bluetooth, ISUP, and cloud service.

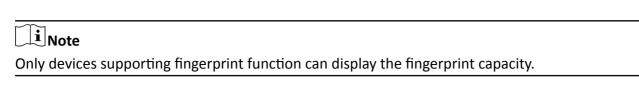
Basic Information

You can view the model, serial No. and firmware version.

Device Capacity

You can view the person, card, event and fingerprint capacity.

Access Control Terminal User Manual



View More

You can click View More to view the event details.

8.4 Person Management

Click **Add** to add the person's information, including the basic information, certificate, authentication and settings.

Add Basic Information

Click **Person Management** → **Add** to enter the Add Person page.

Add the person's basic information, including the employee ID, the person's name, and person type.

If you select **Visitor** as the person type, you can set the visit times.

Click Save to save the settings.

Set Permission Time

Click **Person Management** → **Add** to enter the Add Person page.

Enable **Long-Term Effective User**, or set **Validity Period** and the person can only has the permission within the configured time period according to your actual needs.

Click **Save** to save the settings.

Authentication Settings

Click **Person Management** → **Add** to enter the Add Person page.

Set the authentication type.

Click Save to save the settings.

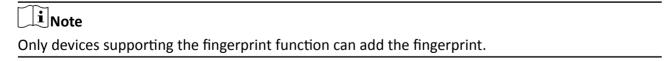
Add Card

Click **Person Management** → **Add** to enter the Add Person page.

Click **Add Card**. Enter the **Card No.**, or present the card on the device and click **Read**, and select the **Property**. Click **Save** to add the card.

Click Save to save the settings.

Add Fingerprint



Click **Person Management** → **Add** to enter the Add Person page.

Click **Add Fingerprint**, and press your finger on the fingerprint module of the device to add your fingerprint.

Click **Save** to save the settings.

Add Password



- Before configuring passwords, it is necessary to clarify whether the password is device-set
 personal PIN or a platform-applied personal PIN. If it is a device-set personal PIN, it can be
 created and edited on Web and cannot be created and edited on the platform; If it is a platformapplied personal PIN, it needs to be configured on the platform and cannot be edited on the
 Web.
- Make sure <u>PIN Mode</u> is selected as <u>Device-set Personal PIN</u>.

Click **Person Management** → **Add** to enter the Add Person page. Enter the password.

8.5 Search Event

Click **Event Search** to enter the Search page.

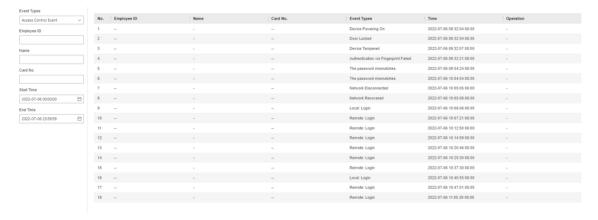


Figure 8-2 Search Event

Enter the search conditions, including the event type, the employee ID, the name, the card No., the start time, and the end time, and click **Search**.

The results will be displayed on the right panel.

8.6 Configuration

8.6.1 View Device Information

View the device name, language, model, serial No., version, IO input number, IO output number, local RS-485, number of alarm input, number of alarm output, device capacity, etc.

Click **Configuration** → **System** → **System Settings** → **Basic Information** to enter the configuration page.

You can view the device name, language, model, serial No., version, IO input number, IO output number, local RS-485, number of alarm input, number of alarm output, device capacity, etc.

8.6.2 Set Time

Set the device's time zone, synchronization mode, server address, NTP port, and interval.

Click Configuration → System → System Settings → Time Settings.

Click **Save** to save the settings after the configuration.

Time Zone

Select the device located time zone from the drop-down list.

Time Sync.

NTP

You should set the NTP server's IP address, port No., and interval.

Manual

By default, the device time should be synchronized manually. You can set the device time manually or check **Sync. with Computer Time** to synchronize the device time with the computer's time.

8.6.3 Set DST

Steps

- 1. Click Configuration → System → System Settings → Time Settings .
- 2. Enable DST.
- 3. Set the DST start time, end time and bias time.
- 4. Click Save to save the settings.

8.6.4 Change Administrator's Password

Steps

- 1. Click Configuration → User Management .
- 2. Click 🛛 .
- 3. Enter the old password and create a new password.
- 4. Confirm the new password.
- 5. Click OK.



The password strength of the device can be automatically checked. We highly recommend you change the password of your own choosing (using a minimum of 8 characters, including at least three kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you change your password regularly, especially in the high security system, changing the password monthly or weekly can better protect your product.

Proper configuration of all passwords and other security settings is the responsibility of the installer and/or end-user.

8.6.5 Account Security Settings

You can change the security questions and answers, or the email address for the device. After change the settings, once you forgot the device password, you should answer the new questions or use the new email address to reset the device password.

Steps

- 1. Click Configuration → System → User Management → Account Security Settings.
- 2. Change the security questions or email address according your actual needs.
- 3. Enter the device password and click **OK** to confirm changing.

8.6.6 Online Users

The information of users logging into the device is shown.

Go to **Configuration** → **User Management** → **Online Users** to view the list of online users.

8.6.7 View Device Arming/Disarming Information

View device arming type and arming IP address.

Go to Configuration \rightarrow User Management \rightarrow Arming/Disarming Information.

You can view the device arming/disarming information. Click **Refresh** to refresh the page.



Set TCP/IP, port, Wi-Fi parameters, device hotspot, bluetooth, ISUP, and platform access.



Some device models do not support Wi-Fi or mobile data settings. Refer to the actual products when configuration.

Set Basic Network Parameters

Click Configuration → Network → Network Settings → TCP/IP.

Set the parameters and click **Save** to save the settings.

NIC Type

Select a NIC type from the drop-down list. By default, it is **Auto**.

DHCP

If uncheck the function, you should set the IPv4 address, IPv4 subnet mask, IPv4 default gateway, Mac address, and MTU.

If you check the function, the system will allocate the IPv4 address, IPv4 subnet mask, the IPv4 default gateway automatically.

DNS Server

Set the preferred DNS server and the Alternate DNS server according to your actual need.

Set Wi-Fi Parameters

Set the Wi-Fi parameters for device wireless connection.

Steps

i Note

The function should be supported by the device.

1. Click Configuration → Network → Network Settings → Wi-Fi.

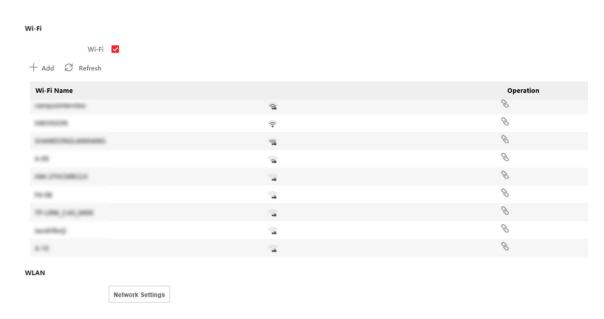


Figure 8-3 Wi-Fi Settings Page

- 2. Check Wi-Fi.
- 3. Add Wi-Fi.
 - Click Manual Add, and enter SSID and Security Mode.
- 4. Select a Wi-Fi
 - Click **Connect** of a Wi-Fi in the list and enter the Wi-Fi password.
 - Click Manual Add, and enter SSID and Security Mode. Click OK.
- 5. Optional: Set the WLAN parameters.
 - 1) Set the IP address, subnet mask, and default gateway. Or enable **DHCP** and the system will allocate the IP address, subnet mask, and default gateway automatically.
- 6. Click Save.

Device Hotspot

After you turn on the device hotspot, you can use your phone to connect to the device hotspot and configure it.

Click Configuration → Network → Network Settings → Device Hotspot.

Click **Enable Device Hotspot** to enable the function and view the device hotspot name.

Click Save.

You can follow these steps to enable the AP.

1. Connect to the device hotspot with your mobile phone by entering the hotspot password. The activation page will pop up.

Note

- If automatic pop-up failed. Enter the device default IP or enter www.acsvis.com in the browser to enter the activation page.
- For inactive devices, the device hotspot name is AP_Serial Number, and the hotspot password is the device serial number.
- The device is in the AP mode by default. The AP mode will be disabled after 30 min. Hold key 5 for 10 s to enter the AP mode again.
- After device activation, the hotspot password will be changed to the device activation password.
- 2. Create a new password (admin password) and confirm the password.



Characters containing admin and nimda are not supported to be set as activation password.



STRONG PASSWORD RECOMMENDED-We highly recommend you create a strong password of your own choosing (using a minimum of 8 characters, including upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

3. Tap Activate.

4. Enter **Configuration** → **Communication Settings** → **Wi-Fi** and connect to a Wi-Fi. Or edit the IP address via the mobile web, PC web browser and the client software. Edit the device IP address. You can edit the IP address via the SADP tool, PC web browser and the client software.

Bluetooth Settings

You can enable bluetooth function.

Click Configuration → Network → Network Settings → Bluetooth.

Open

Enable **Open** to enable the bluetooth function.

Device Name

You can edit the device name connected to the bluetooth.

Connection Status

You can view the connection status.

Open Door via Bluetooth

After enabling this function, you can open doors via or HikCentral Access Control (HCAC).



You should add devices to the HCAC before opening door via bluetooth. Via HCAC, you can also realize the auto door open function. for details, scan the QR code to view HCAC's user manual.



Set Port Parameters

Set the HTTP, HTTPS, HTTP Listening parameters.

Click Configuration \rightarrow Network \rightarrow Network Service \rightarrow HTTP(S).

HTTP

It refers to the port through which the browser accesses the device. For example, when the HTTP Port is modified to 81, you need to enter *http://192.0.0.65:81* in the browser for login.

HTTPS

Set the HTTPS for accessing the browser. Certificate is required when accessing.

HTTP Listening

The device can send alarm information to the event alarm IP address or domain name via HTTP protocol/HTTPS protocol. Edit the event alarm IP address or domain name, URL, port, and protocol.



The event alarm IP address or domain name should support the HTTP protocol/HTTPS protocol to receive the alarm information.

Platform Access

Platform access provides you an option to manage the devices via platform.

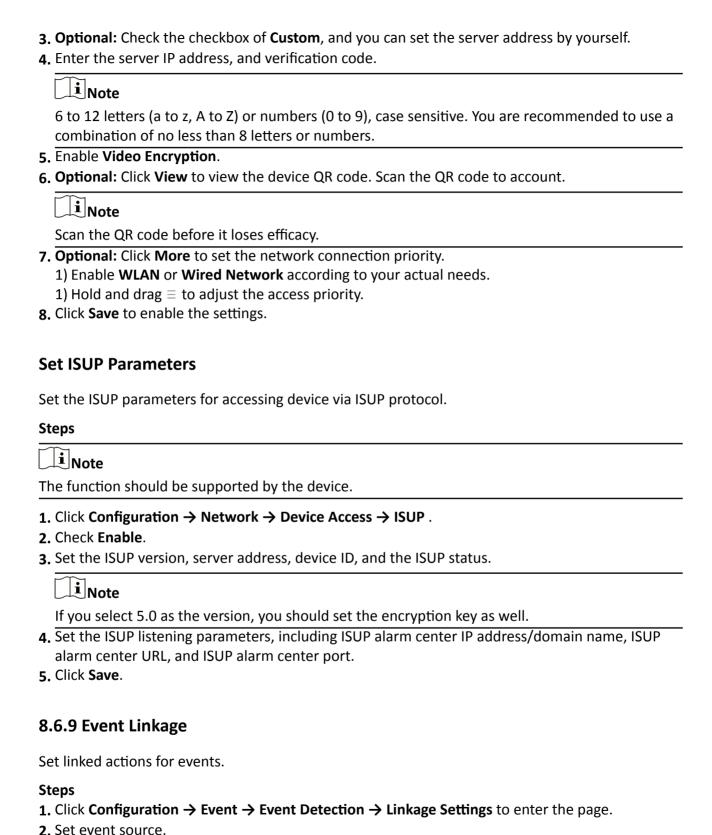
Steps

1. Click Configuration → Network → Device Access → Hik-Connect to enter the settings page.

i Note

Hik-Connect is an application for mobile devices. With the App, you can view live image of the device, receive alarm notification and so on.

2. Check **Enable** to enable the function.



Access Control Terminal User Manual

- If you choose **Linkage Type** as **Event Linkage**, you need to select event types from the drop-down list.
- If you choose **Linkage Type** as **Card Linkage**, you need to enter the card No. and select the card reader.
- If you choose **Linkage Type** as **Employee ID Linkage**, you need to enter the employee ID and select the card reader.
- 3. Set linked action.

Buzzer Linkage

Enable Buzzer Linkage, and check Start Buzzing or Stop Buzzing.

Door Linkage

Enable **Linked Door**, check **Door 1** or **Door 2**, and set the door status for the target event.

Linked Alarm Output

Enable **Linked Alarm Output**, check **Alarm Output 1** or **Alarm Output 2**, and set the alarm output status for the target event.

 \bigcap i Note

Equip the device with an SD card to use video recording function. To view the recorded videos, see **Search Event** .

8.6.10 Access Control Settings

Set Authentication Parameters

Click Configuration → Access Control → Authentication Settings.

iNote

The functions vary according to different models. Refers to the actual device for details.

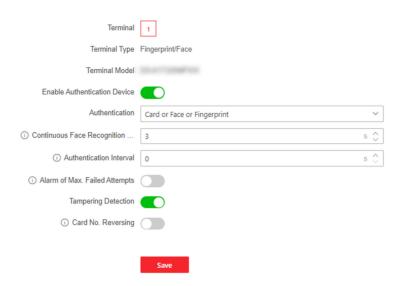


Figure 8-4 Set Authentication Parameters

Click **Save** to save the settings after the configuration.

Terminal

Select terminal for settings.

Terminal Type/Terminal Model

Get terminal description. They are read-only.

Enable Authentication Device

Enable the authentication function.

Authentication

Select an authentication mode according to your actual needs from the drop-down list.

Authentication Interval

You can set the authentication interval of the same person when authenticating. The same person can only authenticate once in the configured interval. A second authentication will be failed.

Alarm of Max. Failed Attempts

Enable to report alarm when the card reading attempts reach the set value.

Communication with Controller Every

When the access control device cannot connect with the card reader for longer than the set time, the card reader will turn offline automatically.

Max. Interval When Entering Password

When you entering the password on the card reader, if the interval between pressing two digits is longer than the set value, the digits you pressed before will be cleared automatically.

OK LED Polarity/Error LED Polarity

Set OK LED Polarity/Error LED Polarity of the access control device according to the card reader parameters. Generally, adopts the default settings.

Enable Tampering Detection

Enable the anti-tamper detection for the card reader.

Enable Card No. Reversing

The card No. will be in reverse sequence after enabling the function.

Set Door Parameters

Click Configuration → Access Control → Door Parameters .

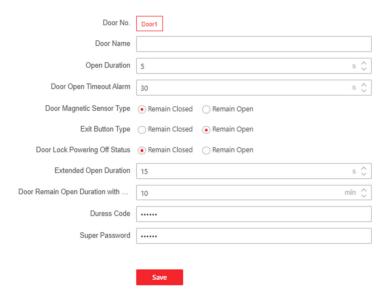


Figure 8-5 Door Parameters Settings Page

Click **Save** to save the settings after the configuration.

Door No.

Select the device corresponded door No.

Name

You can create a name for the door.

Open Duration

Set the door unlocking duration. If the door is not opened for the set time, the door will be locked.

Door Open Timeout Alarm

An alarm will be triggered if the door has not been closed within the configured time duration.

Door Contact

You can set the door contact as **Remain Open** or **Remain Closed** according to your actual needs. By default, it is **Remain Closed**.

Exit Button Type

You can set the exit button as **Remain Open** or **Remain Closed** according to your actual needs. By default, it is **Remain Open**.

Door Lock Powering Off Status

You can set the door lock status when the door lock is powering off. By default, it is **Remain Closed**.

Extended Open Duration

The door contact can be enabled with appropriate delay after person with extended access needs swipes her/his card.

Door Remain Open Duration with First Person

Set the door open duration when first person is in. After the first person is authorized, it allows multiple persons access the door or other authentication actions.

Duress Code

The door can open by inputting the duress code when there is duress. At the same time, the client can report the duress event.

Super Password

The specific person can open the door by inputting the super password.



The duress code and the super code should be different.

Set RS-485 Parameters

You can set the RS-485 parameters including the peripheral, address, baud rate, etc.

Click Configuration → Access Control → RS-485 Settings.

Check Enable RS-485, and set the parameters.

Click **Save** to save the settings after the configuration.

No.

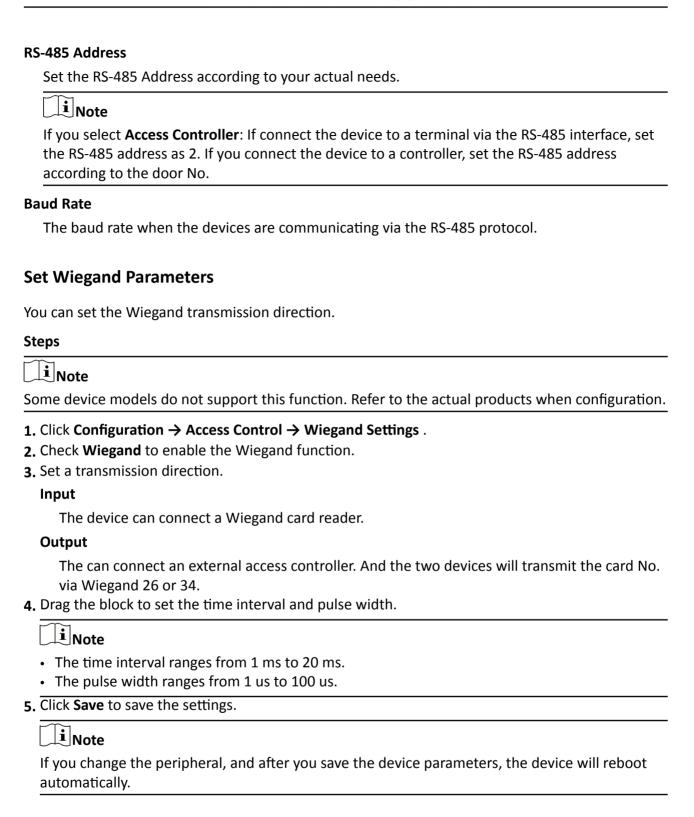
Set the RS-485 No.

Peripheral Type

Select a peripheral from the drop-down list according the actual situation. You can select from **Card Reader**, **Extension Module**, **Access Controller**, or **Disable**.

)	1
1	•	
1	•	
	_	Note
1 ~	_	INDIC

After the peripheral is changed and saved, the device will reboot automatically.



Set Terminal Parameters

You can set terminal parameters for accessing.

Click Configuration → Access Control → Terminal Parameters .

You can set **Working Mode** as **Access Control Mode**. The access control mode is the device normal mode. You should authenticate your credential for accessing.

Click **Save** to save the settings after the configuration.

8.6.11 Card Settings

Set Card Security

Click **Configuration** → **Card Settings** → **Card Type** to enter the settings page.

Set the parameters and click Save.

Enable NFC Card

In order to prevent the mobile phone from getting the data of the access control, you can enable NFC card to increase the security level of the data.

Enable M1 Card

Enable M1 card and authenticating by presenting M1 card is available.

M1 Card Encryption

Sector

M1 card encryption can improve the security level of authentication.

Enable the function and set the encryption sector. By default, Sector 13 is encrypted. It is recommended to encrypt sector 13.

Enable EM Card

Enable EM card and authenticating by presenting EM card is available.



If the peripheral card reader supports presenting EM card, the function is also supported to enable/disable the EM card function.

Enable CPU Card

Enable CPU card and authenticating by presenting CPU card is available.

Enable DESFire Card

The device can read the data from DESFire card when enabling the DESFire card function.

Enable FeliCa Card

The device can read the data from FeliCa card when enabling the FeliCa card function.

Set Card No. Authentication Parameters

Set the card reading content when authenticate via card on the device.

Go to Configuration → Card Settings → Card No. Authentication Settings .

Select a card authentication mode and click Save.

Full Card No.

All card No. will be read.

Wiegand 26 (3 bytes)

The device will read card via Wiegand 26 protocol (read 3 bytes).

Wiegand 34 (4 bytes)

The device will read card via Wiegand 34 protocol (read 4 bytes).

8.6.12 Set Privacy Parameters

Set the event storage type.

Go to Configuration → Security → Privacy Settings

Event Storage Settings

Select a method to delete the event. You can select from **Delete Old Events Periodically**, **Delete Old Events by Specified Time**, or **Overwriting**.

Delete Old Events Periodically

Drag the block or enter number to set the period for event deleting. All events will be deleted according to the configured time duration.

Delete Old Events by Specified Time

Set a time and all events will be deleted on the configured time.

Overwriting

The earliest 5% events will be deleted when the system detects the stored events has been over 95% of the full space.

8.6.13 Set Smart Parameters

Set Basic Parameters

Click Configuration → Smart → Smart .

Select **Fingerprint Security Level** according to your actual needs.

8.6.14 PIN Mode

Before configuring passwords, it is necessary to clarify whether the password is device-set personal PIN or a platform-applied personal PIN. If it is a device-set personal PIN, it can be created and edited on Web and cannot be created and edited on the platform; If it is a platform-applied personal PIN, it needs to be configured on the platform and cannot be edited on the Web.

Steps

- 1. Click Configuration → Security → PIN Mode .
- 2. Select PIN Mode.

Platform-applied Personal PIN

It needs to be configured on the platform. It cannot be edited on the Web.

Device-set Personal PIN

It can be created and edited on the Web. It cannot be created and edited on the platform.

8.6.15 Upgrade and Maintenance

Reboot device, restore device parameters, and upgrade device version.

Reboot Device

Click Maintenance and Security → Maintenance → Restart.

Click Restart to reboot the device.

Upgrade

Click Maintenance and Security → Maintenance → Upgrade.

Select an upgrade type from the drop-down list. Click and select the upgrade file from your local PC. Click **Upgrade** to start upgrading.

If the device has been connected to Hik-Connect and network, when there is a new installation package in Hik-Connect, you can click **Upgrade** after Online Update to upgrade the device system.



- Do not power off during the upgrading.
- You can click **Check for Updates** to check the newer version.

Restore Parameters

Click Maintenance and Security → Maintenance → Backup and Reset .

Restore All

All parameters will be restored to the factory settings. You should activate the device before usage.

Restore

The device will restore to the default settings, except for the device IP address and the user information.

Import and Export Parameters

Click Maintenance and Security → Maintenance → Backup and Reset.

Export

Click Export to export the device parameters.		
iNote		
You can import the exported device parameters to another device		

Import

Click and select the file to import. Click **Import** to start import configuration file.

8.6.16 Device Debugging

You can set device debugging parameters.

Steps

- 1. Click Maintenance and Security → Maintenance → Device Debugging.
- 2. You can set the following parameters.

Enable SSH

To raise network security, disable SSH service. The configuration is only used to debug the device for the professionals.

8.6.17 Log Query

You can search and view the device logs.

Go to Maintenance and Security → Maintenance → Log.

Set the major and minor type of the log type. Set the start time and end time for searching, and click **Search**.

The results will be displayed below, which including the No., time, the major type the minor type, the channel No., the local/remote user information, the remote host IP, etc.

8.6.18 Security Mode Settings

Set the security mode for logging in the client software.

On the Device for Management page, click **Maintenance and Security > Security > Security Service** .

Select a security mode, and click **Save**.

Security Mode

High security level for user information verification when logging in the client software.

Compatible Mode

The user information verification is compatible with the old client software version when logging in.

8.6.19 Certificate Management

It helps to manage the server/client certificates and CA certificate.



The function is only supported by certain device models.

Create and Install Self-signed Certificate

Steps

- 1. Go to Maintenance and Security → Security → Certificate Management .
- 2. In the Certificate Files area, select a Certificate Type from the drop-down list.
- 3. Click Create.
- 4. Input certificate information.
- 5. Click **OK** to save and install the certificate.

The created certificate is displayed in the **Certificate Details** area.

The certificate will be saved automatically.

- 6. Download the certificate and save it to an asking file in the local computer.
- 7. Send the asking file to a certification authority for signature.
- 8. Import the signed certificate.
 - 1) Select a certificate type in the **Import Passwords** area, and select a certificate from the local, and click **Install**.
 - 2) Select a certificate type in the **Import Communication Certificate** area, and select a certificate from the local, and click **Install**.

Install Other Authorized Certificate

If you already has an authorized certificate (not created by the device), you can import it to the device directly.

Steps

- 1. Go to Maintenance and Security → Security → Certificate Management.
- **2.** In the **Import Passwords** and **Import Communication Certificate** areas, select certificate type and upload certificate.

3. Click Install.

Install CA Certificate

Before You Start

Prepare a CA certificate in advance.

Steps

- 1. Go to Maintenance and Security → Security → Certificate Management .
- 2. Create an ID in the Import CA Certificate area.



The input certificate ID cannot be the same as the existing ones.

- 3. Upload a certificate file from the local.
- 4. Click Install.

Chapter 9 Configure the Device via the Mobile Browser

9.1 Login

Login the mobile browser to configure.



- Parts of the models supports Wi-Fi settings.
- Make sure the device is activated.
- Make sure the device and the mobile phone are in the same IP segment.

Connect the mobile phone to the Wi-Fi the same as the device's.

Enter the device IP address in the address bar of the mobile browser and press **Enter** to enter the login page.

Enter the device user name and the password. Tap Login.

Or hold key 5 for 10 s to enter the AP mode. Enter the mobile phone's Wi-Fi page. Select the device hotspot and enter the hotspot's password (the activation password). The mobile phone will pop up the login page automatically. (The function should be supported by the device with Wi-Fi function.)

9.2 Overview

You can view the door status, network status and basic information, and set person management, smart settings, authentication settings, and door parameters via shortcut entry.

Function Descriptions:

Door Status

The door status is open/closed/remaining open/remaining closed. You can tap to select open/closed/remaining open/remaining closed status according to your actual needs.

Shortcut Entry

You can set person management, smart settings, authentication settings, and door parameters via shortcut entry.

Network Status

You can view the connected and registered status of wired network, wireless network, ISUP and Hik-Connect.

Basic Information

You can view the model, serial No. and firmware version.

9.3 Forget Password

If you forget the password when logging in, you can change the password by email address or security questions.

On the login page, tap Forget Password.

Select Verification Mode.

Security Question Verification

Answer the security questions.

E-mail Verification

- 1. Export the QR code and send it to pw recovery@hikvision.com as attachment.
- 2. You will receive a verification code within 5 minutes in your reserved email.
- 3. Enter the verification code into the verification code field to verify your identification.

Click **Next**, create a new password and confirm it.

9.4 Configuration

9.4.1 View Device Information

View the device name, language, model, serial No., version, number of channels, IO input number, local RS-485 number, number of alarm input and output, Mac address, and device capacity, etc.

Tap $\blacksquare \rightarrow$ System Settings \rightarrow Basic Information to enter the configuration page.

You can view the device name, language, model, serial No., version, number of channels, IO input number, local RS-485 number, number of alarm input and output, Mac address, and device capacity, etc.

9.4.2 Time Settings

Set the time zone, time sync. mode, and displayed time.

Tap $\blacksquare \rightarrow$ System Settings \rightarrow Time Settings to enter the settings page.

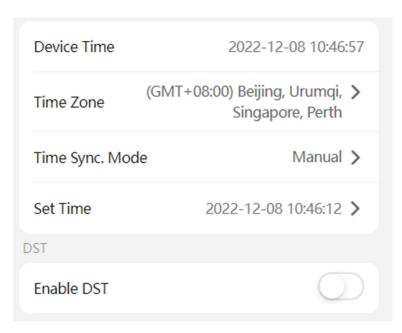


Figure 9-1 Time Settings

Tap **Save** to save the settings.

Time Zone

Select the time zone where the device is located from the drop-down list.

Time Sync. Mode

Manual

By default, the device time should be synchronized manually. You can set the device time manually.

NTP

Set the NTP server's IP address, port No., and interval.

9.4.3 Set DST

Steps

1. Tap \blacksquare \rightarrow System Settings \rightarrow Time Settings , to enter the settings page.

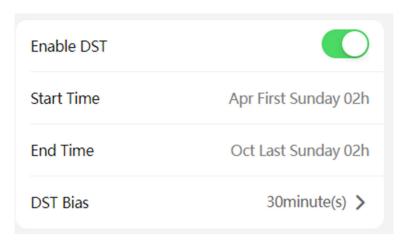


Figure 9-2 DST

- 2. Tap Enable DST.
- 3. Set the start time, end time, and DST bias.
- **4.** Tap **Save**.

9.4.4 User Management

Steps

- 1. Tap **■** → User Management → User Management → admin to enter the setting page.
- 2. Enter the old password and create a new password.
- 3. Confirm the new password.
- 4. Tap Save.



The password strength of the device can be automatically checked. We highly recommend you change the password of your own choosing (using 8-16 characters, including at least two kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you change your password regularly, especially in the high security system, changing the password monthly or weekly can better protect your product.

9.4.5 Network Settings

You can set the wired network, Wi-Fi parameters and device port.

Wired Network

Set wired network.

Tap **■** → Communication Settings → Wired Network to enter the configuration page.

DHCP

If you disable the function, you should set the IPv4 address, IPv4 subnet mask, IPv4 default gateway, Mac address, and MTU, Mac address, MTU.

If you enable the function, the system will allocate the IPv4 address, IPv4 subnet mask, the IPv4 default gateway automatically.

DNS Server

Set the preferred DNS server and the Alternate DNS server according to your actual need.

Set Wi-Fi Parameters

Set the Wi-Fi parameters for device wireless connection.

Steps



The function should be supported by the device.

- 1. Tap **■** → Communication Settings → Wi-Fi to enter the settings page.
- 2. Enable Wi-Fi.

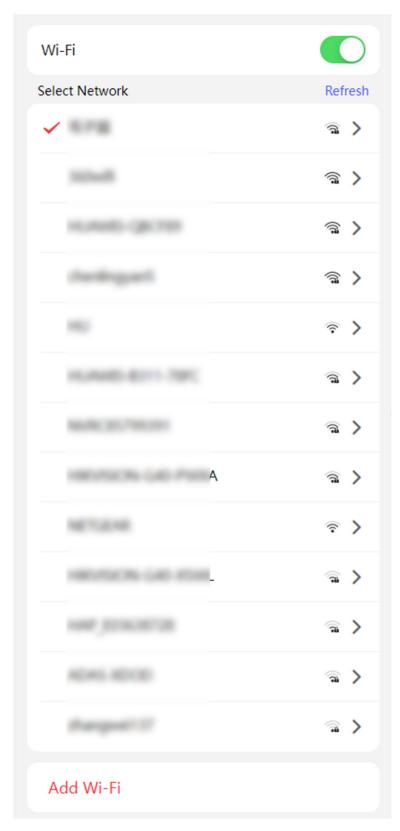


Figure 9-3 Wi-Fi

- 3. Add Wi-Fi.
 - 1) Tap Add Wi-Fi.
 - 2) Enter Wi-Fi Name and Wi-Fi Password, and select Encryption Type.
 - 3) Tap Save.
- **4.** Select the Wi-Fi name, and tap **Connect**.
- 5. Enter the password and tap Save.

Set Device Hotspot

Set the device hotspot, and mobile phone can connect to the device to enter the mobile browser.

Steps

- 1. Tap
 → Communication Settings → Device Hotspot .
- 2. You can enable device hotspot and view the hotspot name.

 \bigcap iNote

By default, the hotspot name is the AP Device Serial No.

3. Tap Save.

Set Port Parameters

You can set the HTTP and HTTPS according to actual needs when accessing the device via network.

Tap $\blacksquare \rightarrow$ Network Service \rightarrow HTTP(S), to enter the setting page.

HTTP

It refers to the port through which the browser accesses the device. For example, when the HTTP Port is modified to 81, you need to enter *http://192.0.0.65:81* in the browser for login.

HTTPS

Set the HTTPS for accessing the browser. Certificate is required when accessing.

Platform Access

Platform access provides you an option to manage the devices via platform.

Steps

1. Tap \blacksquare \rightarrow **Device Access** \rightarrow **Hik-Connect** to enter the settings page.

iNote

Hik-Connect is an application for mobile devices. With the App, you can view live image of the device, receive alarm notification and so on.

- 2. Check **Enable** to enable the function.
- 3. You can enable **Custom** to enter the server address.



- 6 to 12 letters (a to z, A to Z) or numbers (0 to 9), case sensitive. You are recommended to use a combination of no less than 8 letters or numbers.
- The verification code cannot be **123456** or **abcdef** (case non-sensitive0).
- 4. You can view Register Status and Binding Status.
- 5. Enable Video Encryption.
- 6. You can tap Bind An Account → View QR Code, scan the QR code to bind an acount.
- 7. Tap Save to enable the settings.

Set ISUP Parameters

Set the ISUP parameters for accessing device via ISUP protocol.

Steps



The function should be supported by the device.

- **1.** Tap \blacksquare \rightarrow **Device Access** \rightarrow **ISUP** to enter the settings page.
- 2. Enable ISUP.
- 3. Set the ISUP version, server Address, port, device ID and encryption key.



If you select 5.0 as the version, you should set the encryption key as well.

4. Tap Save to save the settings.

9.4.6 User Management

You can add, edit, delete, and search users via mobile Web browser.

Steps

- 1. Tap **■** → Person Management to enter the settings page.
- 2. Add user.
 - 1) Tap+.
 - 2) Set the following parameters.

Employee ID

Enter the employee ID. The Employee ID cannot be 0 or exceed 32 characters. It can be a combination of uppercase, lowercase letters and numbers.

Name

Enter your name. The name supports numbers, uppercase and lowercase English, and characters. The name is recommended to be within 32 characters.

Long-Term Effective User

Set the user permission as long-term effective.

Start Date/End Date

Set Start Date and End Date of user permission.

User Role

Select your user role.

Fingerprint

Add fingerprint. Tap Fingerprint, then tap +, and add fingerprint via the fingerprint module.

Card

Add card. Tap **Card**, then tap +, enter the card No. and select card type.

Password



- Before configuring passwords, it is necessary to clarify whether the password is deviceset personal PIN or a platform-applied personal PIN. If it is a device-set personal PIN, it can be created and edited on Web and cannot be created and edited on the platform; If it is a platform-applied personal PIN, it needs to be configured on the platform and cannot be edited on the Web.
- Make sure Password Mode is selected as Device Password.

Tap **Person Management** → **Add** to enter the Add Person page.

Enter the password.

- 3) Tap Save.
- **3.** Tap the user that needs to be edited in the user list to edit the information.
- **4.** Tap the user that needs to be deleted in the user list, and tap **a** to delete the user.
- 5. You can search the user by entering the employee ID or name in the search bar.

9.4.7 Search Event

Tap Search to enter the Search page.

Enter the search conditions, including the employee ID, the name, the card No., the start time, and the end time, and tap **Search**.



Support searching for names within 32 digits.

9.4.8 Access Control Settings

Set Authentication Parameters

Set Authentication Parameters.

Steps

1. Tap

→ Access Control → Authentication Settings .

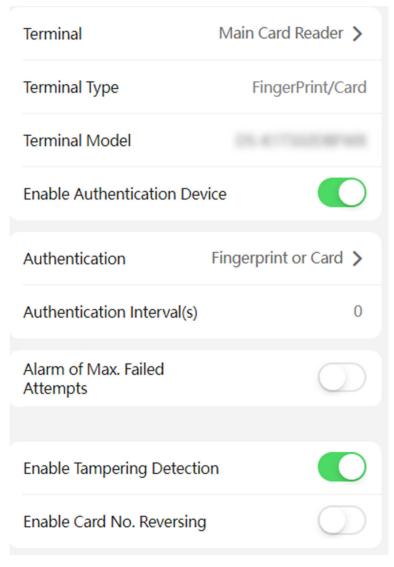


Figure 9-4 Authentication Settings

2. Tap Save.
Terminal

Select terminal for settings.

Terminal Type/Terminal Model

Get terminal description. They are read-only.

Enable Authentication Device

Enable the authentication function.

Authentication

Select an authentication mode according to your actual needs from the drop-down list.

Authentication Interval

You can set the authentication interval of the same person when authenticating. The same person can only authenticate once in the configured interval. A second authentication will be failed.

Max. Authentication Failed Attempts Alarm/Alarm of Max. Failed Attempts

Enable to report alarm when the card reading attempts reach the set value.

Enable Tampering Detection

Enable the anti-tamper detection for the card reader.

Enable Card No. Reversing

The card No. will be in reverse sequence after enabling the function.

Communication with Controller Every

When the access control device cannot connect with the card reader for longer than the set time, the card reader will turn offline automatically.

Max. Interval When Entering Password

When you entering the password on the card reader, if the interval between pressing two digits is longer than the set value, the digits you pressed before will be cleared automatically.

OK LED Polarity/Error LED Polarity

Set OK LED Polarity/Error LED Polarity of the access control device according to the card reader parameters. Generally, adopts the default settings.

Set Door Parameters

Tap **■** → Access Control → Door Parameters .

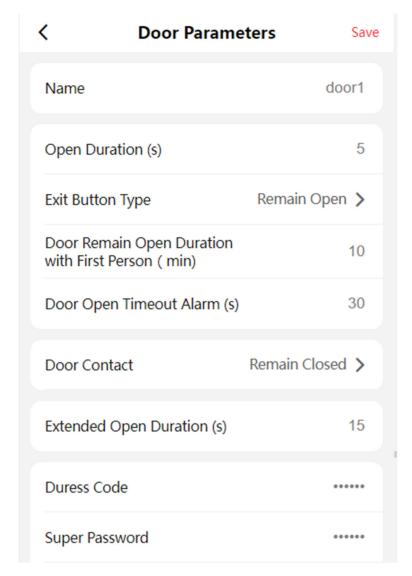


Figure 9-5 Door Parameters Settings Page

Tap **Save** to save the settings after the configuration.

Name

You can create a name for the door.

Open Duration

Set the door unlocking duration. If the door is not opened for the set time, the door will be locked.

Exit Button Type

You can set the exit button as **Remain Open** or **Remain Closed** according to your actual needs. By default, it is **Remain Open**.

Door Remain Open Duration with First Person (min)

Set the door open duration when first person is in. After the first person is authorized, it allows multiple persons access the door or other authentication actions.

Door Open Timeout Alarm

An alarm will be triggered if the door has not been closed within the configured time duration.

Door Contact

You can set the door contact as **Remain Open** or **Remain Closed** according to your actual needs. By default, it is **Remain Closed**.

Extended Open Duration

The door contact can be enabled with appropriate delay after person with extended access needs swipes her/his card.

Duress Code

The door can open by inputting the duress code when there is duress. At the same time, the client can report the duress event.

Super Password

The specific person can open the door by inputting the super password.

Unlock Password

The specific person can open the door by inputting the unlock password.



The duress code and the super code should be different. And the digit ranges from 4 to 8.

Terminal Parameters

You can set terminal parameters for accessing.

Tap **■** → Access Control → Terminal Parameters .

You can set **Working Mode** as **Access Control Mode**. The access control mode is the device normal mode. You should authenticate your credential for accessing.

Tap **Save** to save the settings after the configuration.

Set Card Security

Tap $\blacksquare \rightarrow$ Access Control \rightarrow Card Security to enter the configuration page.

Set the parameters and tap Save.

Enable NFC Card

In order to prevent the mobile phone from getting the data of the access control, you can enable NFC card to increase the security level of the data.

Enable M1 Card

Enable M1 card and authenticating by presenting M1 card is available.

M1 Card Encryption

Sector

M1 card encryption can improve the security level of authentication.

Enable the function and set the encryption sector. By default, Sector 13 is encrypted. It is recommended to encrypt sector 13.

Enable EM Card

Enable EM card and authenticating by presenting EM card is available.



EM card is supported when the device connects a peripheral card reader that supports presenting EM card.

Enable CPU Card

Enable CPU card and authenticating by presenting CPU card is available.

Enable DESFire Card

The device can read the data from DESFire card when enabling the DESFire card function.

Enable FeliCa Card

The device can read the data from FeliCa card when enabling the FeliCa card function.

Set RS-485 Parameters

You can set the RS-485 parameters including the peripheral, address, baud rate, etc.

Tap $\blacksquare \rightarrow Access Control \rightarrow RS-485$.

Tap **Save** to save the settings after the configuration.

Peripheral Type

Select a peripheral from the drop-down list according the actual situation. You can select from **Card Reader**, **Extension Module**, or **Access Controller**.



After the peripheral is changed and saved, the device will reboot automatically.

RS-485 Protocol

Private

The device can connect with the third party device via RS-485.

OSDP

Standard RS-485 protocol.

RS-485 Address

Set the RS-485 Address according to your actual needs.



If you select **Access Controller**: If connect the device to a terminal via the RS-485 interface, set the RS-485 address as 2. If you connect the device to a controller, set the RS-485 address according to the door No.

Baud Rate

The baud rate when the devices are communicating via the RS-485 protocol.

Data Bit

The data bit when the devices are communicating via the RS-485 protocol.

Stop Bit

The stop bit when the devices are communicating via the RS-485 protocol.

Parity/Flow Ctrl/Communication Mode

Enabled by default.

Output Type

Set the output type according to your actual needs.

9.4.9 PIN Mode

Before configuring PIN, it is necessary to clarify whether the PIN is device-set personal PIN or a platform-applied personal PIN. If it is a device-set personal PIN, it can be created and edited on the Web and cannot be created and edited on the platform; If it is a platform-applied personal PIN, it needs to be configured on the platform and cannot be edited on the Web.

Tap $\blacksquare \rightarrow$ Security \rightarrow PIN Mode to enter the settings page.

Platform-applied Personal PIN

It needs to be configured on the platform. It cannot be edited on the Web.

Device-set Personal PIN

It can be created and edited on the Web. It cannot be created and edited on the platform.

9.4.10 Fingerprint Parameters Settings

Set fingerprint security level.

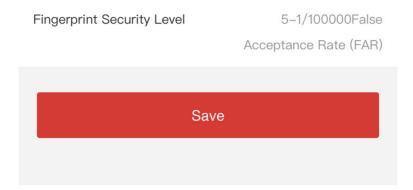


Figure 9-6 Fingerprint Security Level



The functions vary according to different models. Refers to the actual device for details.

Select the security level according to actual needs. Tap **Save** to save the settings.

9.4.11 Upgrade and Maintenance

Restart device, restore device parameters, and upgrade device version.

Restart Device

Tap **■** → **Restart Device** .

Tap **Restart** to restart the device.

Upgrade

Tap **■** → Upgrade .

Tap **Upgrade** to upgrade the device.



Do not power off during the upgrading.

Restore Parameters

Tap **■** → **Default** .

Restore to Default Settings

The device will restore to the default settings, except for the device IP address and the user information.

Restore to Factory Settings

All parameters will be restored to the factory settings. You should activate the device before usage.

9.4.12 View Online Document

Tap **□** → View Online Document . Tap View Online Document, you can scan the QR code with your mobile phone for details.

9.4.13 View Open Source Software License

Tap **□** → Open Source Software License, and tap Open Source Software License to view the device license.

Chapter 10 Other Platforms to Configure

You can also configure the device via iVMS-4200 Client Software or HikCentral Access Control. For details, see the platforms' user manual.

iVMS-4200 Client Software

Click/tap the link to view the client software's user manual.

http://enpinfodata.hikvision.com/analysisQR/showQR/ca930247

HikCentral Access Control (HCAC)

Click/tap the link to view the HCAC's user manual.

http://enpinfodata.hikvision.com/analysisQR/showQR/f2f6cf42

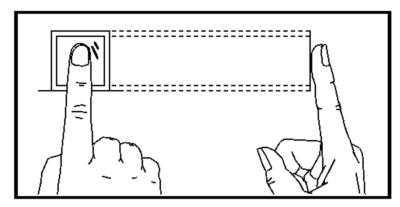
Appendix A. Tips for Scanning Fingerprint

Recommended Finger

Forefinger, middle finger or the third finger.

Correct Scanning

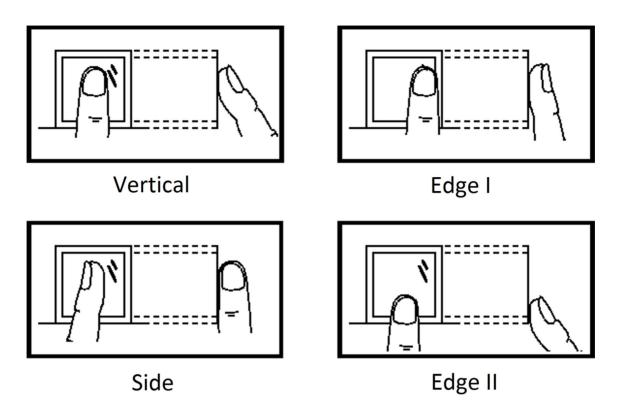
The figure displayed below is the correct way to scan your finger:



You should press your finger on the scanner horizontally. The center of your scanned finger should align with the scanner center.

Incorrect Scanning

The figures of scanning fingerprint displayed below are incorrect:



Environment

The scanner should avoid direct sun light, high temperature, humid conditions and rain. When it is dry, the scanner may not recognize your fingerprint successfully. You can blow your finger and scan again.

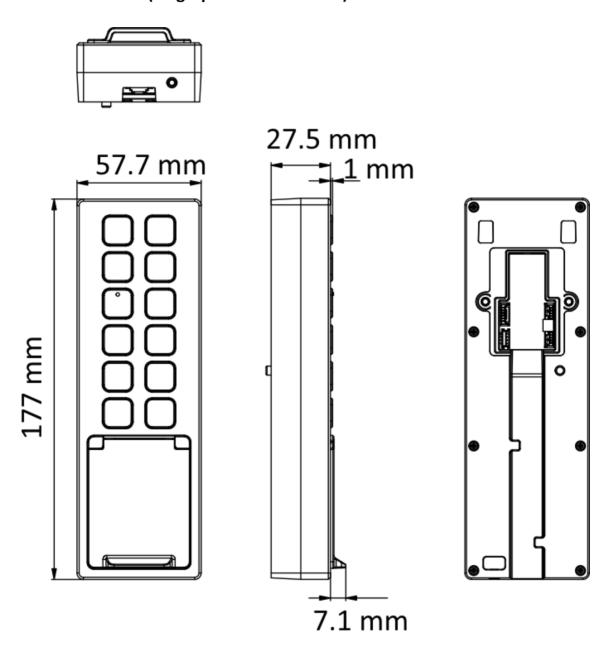
Others

If your fingerprint is shallow, or it is hard to scan your fingerprint, we recommend you to use other authentication methods.

If you have injuries on the scanned finger, the scanner may not recognize. You can change another finger and try again.

Appendix B. Dimension

Dimension of Device (Fingerprint + Card Series)



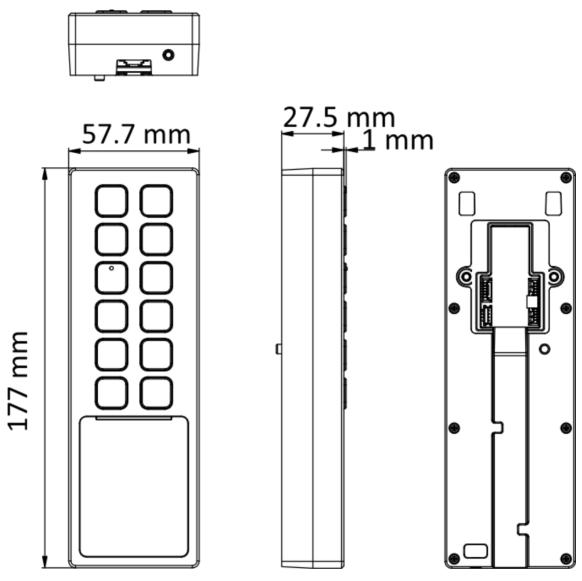


Figure B-1 Dimension of Device (Card Series)

Note

The pictures here are for reference only.

